

# **JAPANESE LANGUAGE COURSES**

## **Admittance Guidelines**

### **College Student Visa**

**Fukuoka YMCA**

Fukuoka YMCA's Japanese language education is based on the idea that everyone from around the world can learn to mutually understand each other and together can contribute to educating people with the goal of realizing a peaceful society.

Fukuoka YMCA's courses are designed for students who wish to study Japanese for entering a university, for practical use in daily life or for use in the workplace. Our courses provide a high level of education and study environment in response to your needs or purpose.

## **COURSE INTRODUCTION**

### **College Preparatory Course / General Course: Fukuoka YMCA Gakuin (Nanakuma)**

Classes are designed to fit your ability from beginner up to advanced levels, students in intermediate or above levels can choose to study towards various purposes, such as university entrance, business proficiency, finding employment, or practical daily use.

Our elective classes are:

- JLPT (Japanese Language Proficiency Test) preparation,
- EJU (Examination for Japanese University Admission for International Students : Japanese a Foreign Language) preparation

Semester	Course	Class Hours	Level
Spring Semester (April)	2 Year	Monday ~ Friday 【AM】 9:30~13:15 【PM】 13:45~17:30 (50 Minutes X 4 Classes)	Beginner, Pre-Intermediate, Intermediate, Upper-Intermediate, Advanced  ※ Not all classes are offered every term. ※Your class time (morning or afternoon) is determined by your level.
Autumn Semester (October)	1.5 Year		

### **General Course : Fukuoka YMCA Japanese Language School (Tenjin)**

Classes are designed to fit your ability from beginner up to advanced levels, students in intermediate or above levels can choose to study towards various purposes, such as business proficiency, finding employment, or practical daily use.

Our elective classes are:

- JLPT (Japanese Language Proficiency Test) preparation,
- Business Japanese.

Semester	Course	Class Hours	Level
Spring Semester (April)	1 Year 2 Year	Monday ~ Friday 【AM】 9:00~12:50 【PM】 13:20~17:10 (50 Minutes x 4 Classes)	Beginner1, Beginner2, Pre-Intermediate, Intermediate, Upper-Intermediate, Advanced  ※ Not all classes are offered every term. ※Your class time (morning or afternoon) is determined by your level.
Autumn Semester (October)	1.5 Year		

#### ◎Course Term Details

Depending on your Japanese ability or future path in Japan (e.g. starting work, entering university), you can graduate from YMCA earlier than the official course term dates. Please note that if you finish before your official course term ends, you will not receive a graduation certificate.

## ■ APPLICATION

### 《APPLICATION QUALIFICATIONS》

- ① Completed 12 years of standard schooling in one's home country.
- ② Studied Japanese for more than 150 hours at Japanese language schools, and passed the N5 on the Japanese language proficiency test, or passed the J-TEST level F.

### 《APPLICATION PERIOD》

Semester	Application Period
Spring Semester (April)	Previous year August ~ Previous year October
Autumn Semester (October)	February ~ April

◎We will stop accepting applications even before the application deadline if applicants reach the fixed number.

### 《HOW TO APPLY》

#### ◇Go to the YMCA in person

Please make a reservation before bringing your application documents. After you prepare all the necessary documents, please bring them to the reception desk.

※Please understand that if you haven't prepared all the necessary documents, we will not be able to accept them.

#### ◇Applying Overseas

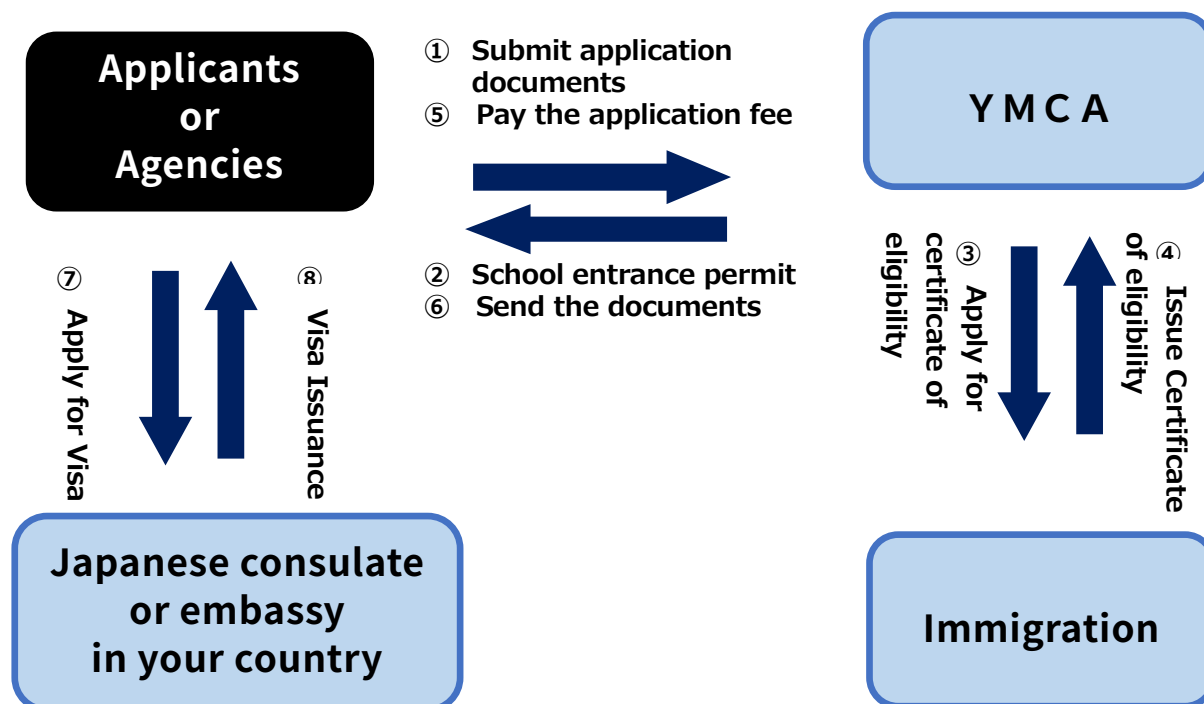
Please check the procedures of your overseas agency.

There are overseas agencies in various countries (Taiwan, Korea, Thailand, Vietnam, etc.) , so please call for details.

### 《INTERVIEW》

In order to determine an applicant's will and ability to attend school in Japan, interviews are given around the end of October for spring semester, and around the end of April for autumn semester.

### 《FLOW FROM ADMISSION TO ENTRANCE》



# ■ APPLICATION

## 《IMPORTANT》

- \*All documents must be prepared and submitted within the 3 months prior to application.
- \*All documents written in languages other than Japanese must have a Japanese translation attached.
- \*As a general rule, applications cannot be returned. (We will return certificates that are only provided to you once)
- \*You may be required to provide additional documents besides the application.
- \*If you have applied for a visa in the past, please let us know.
- \*Providing false information will result in failure to pass the course or the cancellation of your student visa.

## I . Required for Applicants ※The designated form is available for download from our webpage.

### ① Admission Application (Designated Form)

- Please enter all details to the best of your knowledge, excluding the signature, by computer. Please exercise caution if writing by hand. \*Signature Required.
- If there is more than a 6-month gap in your academic or work history, please explain in the space provided under page 2 number 6 of the application form.
- Please indicate the standard number of years of educational background required for graduation (completion). Please submit a separate explanation if there are any early completion or excess years such as repeating a year.

### ② Reason For Studying (Designated Form 1)

- Must be filled in by applicant. \*Signature Required.
- This is the most important document for the entrance examination. Write your reason for studying at YMCA and plans for after graduating in detail.
- If more than 5 years have passed after graduating, you are required to explain in detail the reason and necessity for studying Japanese, and your plans for after graduation.

### ③ Certificate of Graduation for the highest degree completed

- In the case of diplomas, please submit a copy of the original.  
If deemed necessary, you may be required to provide the original.
- If you come to Japan on a temporary absence from school, please submit proof of permission.

### ④ Proof of Employment

- If you have work experience, please submit proof of employment.

### ⑤ Certificate of Japanese Language Ability

- Please submit a copy of your results for JLPT N5 or above, or other test results equivalent to.
- Confirmation of more than 150 hours of studying at Japanese language schools certificate including term of study, attendance rate, course contents, course names, end level goals, and names of learning materials used.

### ⑥ 3 Photos (4cm×3cm)

- Photos must be taken within the last 3 months. Please attach one photo to the application.
- Please refer to the size requirements written on the application form.

### ⑦ Copy of Passport

- Please photocopy and submit a copy of the page of the applicant's passport with the applicant's name and photo showing.
- If you have been to Japan in the past, please copy the page in your passport (including old passports) showing the stamp when you entered Japan.
- If you don't have a passport, please submit a government-issued form of identification such as a copy of your family register, residence certificate, or national ID card.

### ⑧ Documentation of Relatives in Japan

- If you have relatives in Japan, please provide documents such as a residence card and/or certificate of residence etc.

## II . Documents Relating to Payer

- ① **Letter of Promise to Pay (Designated Form 2)**
  - Must be filled in by payer. \*Signature Required.
  - If the payer is someone other than your parents, please submit an explanation of the relation and acceptance of financial details. (Designated Form 3)
- ② **Certificate of Bank Balance** (Foreign Currency Permitted)
  - Please submit a certificate of bank balance issued by a financial institution equivalent to your tuition and living expenses.
- ③ **Clear Documentation of Assets**
  - please submit a copy of your bank statement for the last year.
- ④ **Proof of Employment** (Any of the items below)
  - Company Employee: certificate of employment issued by place of work including name, address, phone number, employment period and job specifications
  - Executive Officer of the Company: A copy of corporate/business registration
  - Self-employed: A copy of business permit
- ⑤ **Proof of Income**
  - Income: Please submit proof of monthly income (and/or annual income if possible).
  - Tax Payment: Please submit a certificate issued by a public agency that has jurisdiction over income tax proving payment of taxes.
- ⑥ **Proof of the Relation between Applicant and Payer** ※For payer other than the applicant
  - Please submit a government-issued form of identification such as a copy of your family register, residence certificate, or birth certificate.
- ⑦ **Residence Card or Certification on Registered Matters on the Original Register**  
※In the case of a Japanese resident payer.

## ■ SCHOLARSHIPS

At YMCA there is a scholarship system to help support education.

☆For new student

\*Those who have passed at the time of application.

### 《FUKUOKA YMCA ENTRANCE FEE REDUCTION AND EXEMPTION SCHOLARSHIP》

○Those who have passed N1 or N2 : 30,000 yen / student

☆For current student

\*Recipients will be selected after 6 months of enrollment.

### 《FUKUOKA YMCA TUITION REDUCTION AND EXEMPTION SCHOLARSHIP》

○Amount : 50,000 yen / student

### 《FUKUOKA YMCA SUPPORT SCHOLARSHIP》

○Amount : 60,000 yen / student

### 《INDICATION OF LIVING EXPENSES FOR 1 YEAR》

Tuition fee	780,000 yen~
Accommodation	【Initial cost】 20,000 yen~70,000 yen+ 【Rent】 360,000 yen~480,000 yen
utility expenses	60,000 yen~120,000 yen
Insurance fee	【Health Insurance】 20,000 yen+ 【house insurance】 4,000 yen~32,000 yen
Other	【food expenses】240,000yen~360,000yen+ 【Cell phone】60,000yen~120,000yen
Total	About 1,500,000 yen~2,000,000 yen

## ■ FEES

Studying Period	Application Fee	Entrance Fee	1 <sup>st</sup> Year	2 <sup>nd</sup> Year	Total
			Tuition (Materials fee included)	Tuition (Materials fee included)	
Payment Period	When you apply	After notification from the Immigration Bureau		Before 2 <sup>nd</sup> year starts	
【Fukuoka YMCA Gakuin (Nanakuma)】					
Spring Semester (1year course)	¥ 30,000	¥ 80,000	¥ 704,000		¥ 814,000
Spring Semester (2 year course)	¥ 30,000	¥ 80,000	¥ 704,000	¥ 704,000	¥ 1,518,000
【Fukuoka YMCA Japanese Language School (Tenjin)】					
Spring Semester (1year course)	¥ 30,000	¥ 80,000	¥ 748,000		¥ 858,000
Autumn Semester (1.5 year course)	¥ 30,000	¥ 80,000	¥ 748,000	¥ 374,000	¥ 1,232,000
Spring Semester (2 year course)	¥ 30,000	¥ 80,000	¥ 748,000	¥ 748,000	¥ 1,606,000

◎School materials, textbooks, extracurricular activities, health examination, and casualty insurance are included.

### 《PAYMENT METHOD》

You may pay in cash at the reception desk, or you can wire transfer money to YMCA's bank account.  
(See P. 8 for details) .

※If you wire transfer money, please use the applicant's name as the sender. (If it differs, please contact us in advance)

※You are responsible for all wire transfer fees including fees from intermediary banks and recipient banks.

### 《TUITION REFUNDS》

- In the event that you are denied eligibility either by the school or by the immigration authorities, or should you withdraw your application prior to payment of tuition, the application fee is non-refundable.
- In case that you are denied eligibility for an entry visa by the Japanese embassy or consulate, tuition will be refunded after we confirm that your visa was denied, but the application fee and the entrance fee are non-refundable.
- In the case that you decide to quit school after completed the entrance procedure before arriving in Japan, the application fee and the entrance fee cannot be refunded. After submitting the reason for quitting school, confirmation of you returning to your country or the confirmation of the change of your residence status, then the remaining portion of your tuition will be refunded.
- If you quit school suddenly and submit a notice of quitting school before the end of current semester, after confirmation of you returning to your country or the confirmation of the change of your residence status, the remaining tuition for the next semester will be refunded. The application fee, entrance fee and the first 6 months of tuition are not refundable.(Same if you decide to quit school after arriving in Japan.)
- If you are disciplined for breaking the law or school rules, the tuition is not refundable.
- We will not refund the tuition fee for classes that could not be taken due to late arrival to Japan or late admission to the school.
- If class is suspended or cancelled due to uncontrollable reasons such as natural disasters, accidents, pandemics, etc., the tuition fee will not be refunded.

# OTHER

## 《ACCOMODATIONS》

☆For more details on accommodations, please check our web site.  
→<http://www.fukuoka-ymca.or.jp/japanese-en/campus>

Name of dormitory	①Dormy FUKUOKA	②Lake-side Corpo Nanakuma
Type	Dorm with meals	Apartment
Location	5-15-43 Nishijin, Sawara-ku, Fukuoka-city	7-38-32 Nanakuma, Jonan-ku, Fukuoka-city
Station	"Nishijin" subway station	Subway Nanakuma Line "Fukudaimae" station
Commute to school	<b>【Tenjin】</b> About 15minutes : walk→Subway→walk (By bicycle about 25~30minutes) <b>【Nanakuma】</b> About 25minutes : walk→By bus→walk (By bicycle about 25~30minutes)	<b>【Tenjin】</b> About 30minutes : walk→Subway→walk (By bicycle about 40~45minutes) <b>【Nanakuma】</b> About 20minutes : walk→bus→walk (By bicycle about 10~15minutes)
Transportation expense※	<b>【Tenjin】</b> Subway Commuter pass (3 months) : 29,130yen <b>【Nanakuma】</b> Bus Commuter pass (3 months) : 22,800yen	<b>【Tenjin】</b> Subway Commuter pass (3 months) : 33,780 yen <b>【Nanakuma】</b> By bus Commuter pass (3 months) : 14,370 yen
■fee(3 months~)		
Deposit etc.	Entrance fee : 101,000 yen (Not refundable) Cleaning fee : 15,000 yen Maintenance fee : 3,000 yen/year	Guarantee Charge : 25,000yen Key change fee : 15,000 yen Cleaning fee : 28,000yen
Rent (Monthly)	63,900 yen/month (includes breakfast and dinner, monthly management fee)	35,550 yen/month (includes water & neighborhood association fee)
Utilities Cost	9,900 yen/month	Actual expence for gas and electronicity
Internet fee	550 yen/month	Free of charge for free Wifi
Indication cost for 3 months	<b>342,050 yen</b>	<b>174,650 yen</b>
■Furnishings/Common facilities		
Room	21㎡	22㎡
Furnishings	Bath,Toilet,Mini Kitchen, Bookshelf,Closet,Air-conditioner,Bed,Desk・Chair,Refrigerator,Washing machine	Bath,Toilet,Air-conditioner,Bed,Table,Washing machine, Refrigerator,TV,microwave,hair dryer,Linen
Common facilities	Elevator,Auto-lock door, Dining Room,Iron,Vacuum cleaner	Parking area for bicycles

Name of dormitory	③Delco Homes BEFU	④J-field TAJIMA
Type	Apartment	Apartment
Location	2-10-19 Befu, Minami-ku, Fukuoka-city	1-2-32 Tajima, Jonan-ku, Fukuoka-city
Station	Subway Nanakuma line "Befu" station	Subway Nanakuma line "Befu" station
Commute to school	<b>【Tenjin】</b> About 20minutes : walk→Subway→walk (By bicycle about 25~30minutes) <b>【Nanakuma】</b> About 10minutes : walk→bus→walk (By bicycle about 10~15minutes)	<b>【Tenjin】</b> About 25minutes : walk→Subway→walk (By bicycle about 25~30minutes) <b>【Nanakuma】</b> About 15minutes : walk→bus→walk (By bicycle about 10~15minutes)
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■fee(3 months~)		
Deposit etc.	Deposit: 50,000 yen (refundable) Cleaning fee : 11,000 yen Linen fee : 3,300 yen	Key change fee : 6,600 yen Guarantee Charge : 32,300yen Fire insurance : 13,000yen/2years Agent comission : 33,000yen Cleaning fee : 33,000 yen
Rent (Monthly)	50,000 yen/month (Includes utilities Cost) Upper limit there	32,300 yen/month (Includes water & neighborhood association fee)
Utilities Cost	—	Actual expence for gas and electronicity
Internet fee	Free of charge for free Wifi	Free of charge for free Wifi
Indication cost for 3 months	<b>214,300 yen</b>	<b>214,800yen</b>
■Furnishings/Common facilities		
Room	19.2㎡	16.8㎡
Furnishings	Bath,Toilet,Air-conditioner,Bed,Table, Refrigerator,TV,Microwave,rice cooker,Vacuum cleaner,hair dryer,Linen,cookware,tableware	Unit Bath,Air-conditioner,Kitchen,Bed,Table,Washing machine, Refrigerator,Microwave oven,Electric fan,Rice cooker
Common facilities	Elevator,Auto-lock door	parking area for bicycles

※You can purchase monthly pass for Nishitetsu bus (8,000 yen/month.)

《REMARK》・ Room availability and the rent might be changed.

## Fukuoka YMCA Gakuin (Nanakuma)

1-1-10 Nanakuma, Jyounan-ku, Fukuoka-shi 814-0133 JAPAN

Tel : (81)92-831-1771 Fax : (81)92-822-8701

E-mail : f-j-college@fukuokaymca.org

HP: <http://www.fukuoka-ymca.or.jp/japanese/nanakuma/>

●Office Hours : Mon -Fri 09:00 to 17:30 (Except for holidays)

※Please call to schedule an appointment before visiting.

### 【Bank Account】

銀行名 Bank Name	西日本シティ 荒江支店 The Nishi-Nippon City Bank, Ltd. Arae Branch
銀行住所 Bank Address	福岡市早良区荒江 2-11-3 2-11-3 Arae, Sawara-ku, Fukuoka-city, Fukuoka, Japan
口座番号 Account No.	普通口座 786235 Ordinary Deposit 786235
口座名義 Account Name	学校法人福岡 YMCA 学園 理事長 齊藤皓彦 Fukuoka YMCA Gakuen, Akihiko Saito
Swift Code	NISIJPJT

## Fukuoka YMCA Japanese Language School (Tenjin)

Tenjin Asahi bldg.2F, 3-4-7 Tenjin, Chuo-ku, Fukuoka-shi 810-0001 JAPAN

Tel : (81) 92-781-7410 Fax : (81) 92-712-4223

E-mail : f-nihongo@fukuokaymca.org

HP : <http://www.fukuoka-ymca.or.jp/japanese>

●Office Hours : Mon -Fri 09:00 to 17:30 (Except for holidays)

※Please call to schedule an appointment before visiting.

### 【Bank Account】

銀行名 Bank Name	西日本シティ銀行 荒江支店 The Nishi-Nippon City Bank, LTD. Arae Branch
銀行住所 Bank Address	福岡市早良区荒江 2-11-3 2-11-3 Arae, Sawara-ku, Fukuoka-city, Fukuoka, Japan
口座番号 Account No.	普通口座 1583788 Ordinary Deposit 1583788
口座名義 Account Name	公益財団法人福岡 YMCA 理事長 齊藤皓彦 Fukuoka YMCA, Akihiko Saito
Swift Code	NISIJPJT