

FUKUOKA YMCA
JAPANESE LANGUAGE COURSES

Admittance Guidelines
~College Student Visa Applicants~

Fukuoka YMCA's Japanese language education is based on the idea that everyone from around the world can learn to mutually understand each other and together can contribute to educating people with the goal of realizing a peaceful society.

Fukuoka YMCA's courses are designed for students who wish to study Japanese for entering a university, for practical use in daily life or for use in the workplace. Our courses provide a high level of education and study environment in response to your needs or purpose.

■ COURSE INTRODUCTION

College Preparatory Course : Fukuoka YMCA International College, Japanese Department (Nanakuma)

The 2 year course prepares students for entering higher education. As well as Japanese language study, the course is also designed to help students pass the Japanese Language Proficiency Test (JLPT) and the Examination for Japanese University Admission for International Students (EJU). Students who complete the 2 year course are awarded a Culture and General Education Diploma.

Semester	Course	Class Hours	Level
Spring Semester (April)	2 Year	Monday ~ Friday 【AM】 9:30~13:15 【PM】13:45~17:30 (50 Minutes X 4 Classes)	Beginner, Intermediate, Upper-Intermediate, Advanced ※ Not all classes are offered every term. ※Your class time (morning or afternoon) is determined by your level.
Autumn Semester (October)	1.5 Year		

General Course : Fukuoka YMCA Japanese Language School (Tenjin)

This course is designed for students who wish to study Japanese for practical use in daily life. It is an intensive class organized to fit your Japanese ability from beginner level up to the advanced level.

Semester	Course	Class Hours	Level
Spring Semester (April)	1 Year 2 Year	Monday ~ Friday 【AM】 9:00~12:50 【PM】 13:20~17:10 (50 Minutes x 4 Classes)	Beginner1, Beginner2, Intermediate, Pre-Intermediate, Upper-Intermediate, Advanced ※ Not all classes are offered every term. ※Your class time (morning or afternoon) is determined by your level.
Autumn Semester (October)	1.5 Year		

◎Choose a course.

At Fukuoka YMCA, we offer Japanese courses at two different schools in order to accommodate your Japanese language needs. Please understand that once you apply, you cannot change your course.

■ APPLICATION

《APPLICATION QUALIFICATIONS》

- ① Completed 12 years of standard schooling in one's home country.
- ② Studied Japanese for more than 150 hours at Japanese language schools, and passed the 4th grade (N5) on the Japanese language proficiency test, or passed the J-TEST level F.

《APPLICATION PERIOD》

Semester	Application Period
Spring Semester (April)	Previous year August ~ Previous year 15th of November
Autumn Semester (October)	February ~ 15th of May

◎We will stop accepting applications even before the application deadline if applicants reach the fixed number.

《HOW TO APPLY》

- ◇ Go to the YMCA in person

Please make a reservation before bringing your application documents. After you prepare all the necessary documents, please bring them to the reception desk.

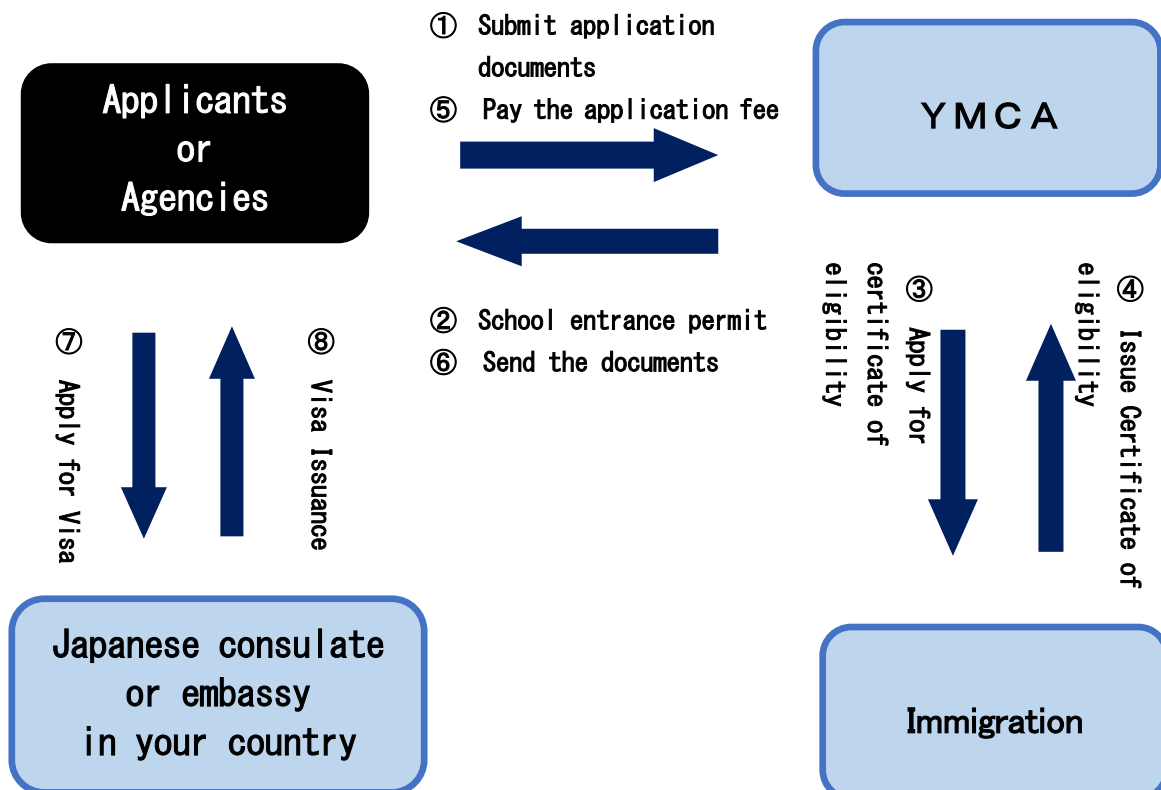
※Please understand that if you haven't prepared all the necessary documents, we will not be able to accept them.

- ◇ Applying Overseas

Please check the procedures of your overseas agency.

There are overseas agencies in various countries (Taiwan, Korea, Thailand, Vietnam, etc.), so please call for details.

《FLOW FROM ADMISSION TO ENTRANCE》



■ APPLICATION

《IMPORTANT》

- * All documents must be prepared and submitted within the 3 months prior to application.
- * All documents written in languages other than Japanese must have a Japanese translation attached.
- * As a general rule, applications cannot be returned. (We will return certificates that are only provided to you once.)
- * You may be required to provide additional documents besides the application.
- * If you have applied for a visa in the past, please let us know.
- * Providing false information will result in failure to pass the course or the cancellation of your student visa.

I . Required for Applicants

・ ※The designated form is available for download from our webpage.

① Admission Application (Designated Form)

- Please enter all details to the best of your knowledge, excluding the signature, by computer. Please exercise caution if writing by hand. *Signature Required.
- If there is more than a 6-month gap in your academic or work history, please explain in the space provided under page 2 number 6 of the application form.

② Reason For Studying (Designated Form 1)

- Must be filled in by applicant. *Signature Required.
- This is the most important document for the entrance examination. Write your reason for studying at YMCA and plans for after graduating in detail.
- If more than 5 years have passed after graduating, you are required to explain in detail the reason and necessity for studying Japanese, and your plans for after graduation.

③ Certificate of Graduation and Transcript for the highest degree completed

- You may be required to provide an original copy of your Diploma.
- If you come to Japan on a temporary absence from school, please submit proof of permission.
- For students from Nepal or Vietnam: Please submit a copy of both your high school diploma and transcript.

④ Proof of Employment

- If you have work experience, please submit proof of employment.

⑤ Certificate of Japanese Language Ability

- Please submit test results of higher than the 5th grade of the Japanese language proficiency test (or Level F on the J-TEST).
- Confirmation of more than 150 hours of studying at Japanese language schools certificate.

⑥ 3 Photos (4cm × 3cm)

- Photos must be taken within the last 3 months. Please attach one photo to the application.
- Write the applicant's name and school (Fukuoka YMCA) on the back of the photo.

⑦ Copy of Passport

- Please photocopy and submit a copy of the page of the applicant's passport with the applicant's name and photo showing.
- If you have been to Japan in the past, please copy the page in your passport (including old passports) showing the stamp when you entered Japan.

⑧ Identification Documents

- Please submit a government-issued form of identification such as a copy of your family register, residence certificate, or ID card.
- Chinese applicants please submit a copy of an Origin of Residency Record, Vietnam applicant's please submit a copy of your family registry (updated version).

II . Documents Relating to Payer

① Letter of Promise to Pay (Designated Form 2)

- Must be filled in by payer. *Signature Required.
- If the payer is someone other than your parents, please submit an explanation of the relation and acceptance of financial details. (Designated Form 3)

② Certificate of Bank Balance (Foreign Currency Permitted)

- Please submit a certificate of expenses equivalent to your tuition and living expenses.

③ Clear Documentation of Assets

- Please submit a copy of your bank book showing your bank balance.

④ Certificate of Employment (Any of the items below)

- Company Employee: Employment certificate including name, address, phone number, employment period and job specifications
- Executive Officer of the Company: A copy of corporate/business registration
- Self-employed: A copy of business permit

⑤ Certificate of Annual Income

- Please submit documents showing your annual income to the best of your ability.

⑥ Certification of the Relation between Applicant and Payer ※For payer other than the applicant

- Please submit a government-issued form of identification such as a copy of your family register, residence certificate, or birth certificate.
- Chinese applicants please submit a copy of an Origin of Residency Record, Vietnam applicant's please submit a copy of your family registry (complete household).

⑦ Residence Card or Certification on Registered Matters on the Original Register

- ※In the case of a Japanese resident payer.

《INTERVIEW》

In order to determine an applicant's will and ability to start school, interviews are given around the end of October for spring semester and around the end of April for autumn semester.

■ SCHOLARSHIPS

At YMCA there is a scholarship system to help support education.

☆For new student

《FUKUOKA YMCA ENTRANCE FEE REDUCTION AND EXEMPTION SCHOLARSHIP》

*Available number of scholarships is limited. Award decisions are made after enrollment.

【College Preparatory Course】 ○N1 : 80,000 yen ○N2 : 60,000 ¥ ○N3 : 50,000 yen ○N4 : 30,000 yen

【General Course】 ○N1 : 80,000 yen ○N2 : 60,000 yen

☆For current student

《FUKUOKA YMCA TUITION REDUCTION AND EXEMPTION SCHOLARSHIP》

【College Preparatory Course】 ○4~8 students per semester ○Amount: 50,000 yen / student

【General Course】 ○2~3 students per semester ○Amount: 30% discount of 1 semester tuition fee

《FUKUOKA YMCA SUPPORT SCHOLARSHIP》

【College Preparatory Course】 ○1~2 students per semester ○Amount: 20,000 yen per month * 6 months

【General Course】 ○2~3 students per semester ○Amount: 10,000 yen / student * 6 months

《HONORS SCHOLARSHIP FOR PRIVATELY FINANCED INTERNATIONAL STUDENTS》

【College Preparatory Course】 ○1 student ○Amount: 48,000 yen/month * 12 months

■ FEES

Studying Period	Application Fee	Entrance Fee	1 st Year	2 nd Year	Total
			Tuition (Materials fee included)	Tuition (Materials fee included)	
Payment Period	When you apply	After notification from the Immigration Bureau		Before 2 nd year starts	
Spring Semester (1 year course)	¥ 20,000	¥ 80,000	¥ 670,000		¥ 770,000
Autumn Semester (1.5 year course)	¥ 20,000	¥ 80,000	¥ 670,000	¥ 335,000	¥ 1,105,000
Spring Semester (2 year course)	¥ 20,000	¥ 80,000	¥ 670,000	¥ 670,000	¥ 1,440,000
Payment Period	When you apply	After notification from the Immigration Bureau		Before 2 nd year starts	

◎School materials, textbooks, extracurricular activities, health examination, and casualty insurance are included.

《PAYMENT METHOD》

You may pay in cash at the reception desk, or you can wire transfer money to YMCA's bank account.
(See P. 8 for details).

※If you wire transfer money, please use the applicant's name as the sender. (If it differs, please contact us in advance)

※You are responsible for all wire transfer fees including fees from intermediary banks and recipient banks.

《TUITION REFUNDS》

○In the event that you are denied eligibility either by the school or by the immigration authorities, or should you withdraw your application prior to payment of tuition, the application fee is non-refundable.

○In case that you are denied eligibility for an entry visa by the Japanese embassy or consulate, tuition will be refunded after we confirm that your visa was denied, but the application fee and the entrance fee are non-refundable.

○In the case that you decide to quit school after completed the entrance procedure before arriving in Japan, the application fee and the entrance fee cannot be refunded. After submitting the reason for quitting school, confirmation of you returning to your country or the confirmation of the change of your residence status, then the remaining portion of your tuition will be refunded.

○If you quit school suddenly and submit a notice of quitting school before the end of current semester, after confirmation of you returning to your country or the confirmation of the change of your residence status, the remaining tuition for the next semester will be refunded. The application fee, entrance fee and the first 6 months of tuition are not refundable.(Same if you decide to quit school after arriving in Japan.)

○If you are disciplined for breaking the law or school rules, the tuition is not refundable.

《INDICATION OF LIVING EXPENSES FOR 1 YEAR》

Tuition fee	750,000 yen
Accommodation	【Initial cost】 20,000 yen~70,000 yen+ 【Rent】 360,000 yen~480,000 yen
utility expenses	60,000 yen~120,000 yen
Insurance fee	【Health Insurance】 20,000 yen+ 【house insurance】 4,000 yen~32,000 yen
Other	【food expenses】 240,000yen~360,000yen+ 【Cell phone】 60,000yen~120,000yen
Total	About 1,500,000 yen~2,000,000 yen

OTHER

☆ For more details on accommodations, please check our web site.
→ <http://www.fukuoka-ymca.or.jp/japanese>

《ACCOMODATIONS》

Name of dormitory	①Dormy FUKUOKA	②Sharely Style HAKATA	③Wings MUROMI
Type	Dorm with meals	Dorm without meals	Dorm with meals selection
Location	5-15-43 Nishijin, Sawara-ku, Fukuoka-city	1-32-5 Ijiri, Minami-ku, Fukuoka-city	4-18-10 Muromi, Sawara-ku, Fukuoka-city
Station	"Nishijin" subway station	"Ijiri" Nishitesu train station	"Muromi" subway station
Commute to school	【Tenjin】About 15minutes : walk→Subway→walk (By bicycle about 25~30minutes) 【Nanakuma】About 25minutes : walk→By bus→walk (By bicycle about 25~30minutes)	【Tenjin】About 20minutes : walk→Train→walk (By bicycle about 45minutes) 【Nanakuma】About 45minutes : walk→Train→By bus→walk (By bicycle about 40~60minutes)	【Tenjin】About 20minutes : walk→Subway→walk (By bicycle about 35~40minutes) 【Nanakuma】About 30minutes : walk→By bus→walk (By bicycle about 20~25minutes)
Transportation expense※	【Tenjin】Subway Commuter pass (3 months) : 28,590 yen 【Nanakuma】Bus Commuter pass (3 months) : 20,000 yen	【Tenjin】Train Commuter pass (3 months) : 9,870 yen 【Nanakuma】Train+Bus Commuter pass (3 months) : 29,300 yen	【Tenjin】Subway Commuter pass (3 months) : 28,590 yen 【Nanakuma】Bus Commuter pass (3 months) : 20,000 yen
■ fee (3 months~)			
Deposit etc.	Entrance fee : 51,000 yen (Not refundable) Renovation : 15,000 yen Maintenance fee : 3,000 yen	Deposit : 20,000 yen (A 8640 yen cleaning fee will be deducted from the original deposit.) Insurance 4,000yen per year	Entrance fee : 30,000 yen (Not refundable) Deposit : 20,000 yen (A 8640 yen cleaning fee will be deducted from the original deposit.) Insurance 4,000yen per year
Rent (Monthly)	51,000 yen/month with breakfast and dinner	31,500 yen~33,500 yen/month (Includes Common Service Fee and Neighborhood association fee)	33,000 yen/month (Includes Common Service Fee and Neighborhood association fee)
Utilities Cost	6,480 yen/month	9,300 yen/month	Renter is responsible for utilite expenses
Internet fee	Free of charge	Free of charge	Free of charge
Indication cost for 3 months	241,440 yen	146,400~152,400 yen	153,000yen
■ Furnishings/ Common facilities			
Room	21㎡	12.00㎡~	12.50㎡
Furnishings	Unit Bath・Toilet,Mini Kitchen, Bookshelf,Closet,Air-conditioner,Bed,Desk・Chair,Refrigerator,Washing machine	Unit Bath・Toilet,Air-conditioner, Bed,Desk・Chair,Refrigerator	Unit Bath・Toilet,Closet, Desk・Chair,Air-conditioner,Bed,Refrigerator
Common facilities	Elevator,Auto-lock door, Dining Room,Iron,Vacuum cleaner	Elevator,Auto-lock door, Dining Room,Kitchen,Washing machine	Elevator,Auto-lock door, Dining Room,Kitchen,Washing machine
Name of dormitory	④Delco Homes BEFU	⑤Lake-side Corpo Nanakuma	⑤J-field TAJIMA
Type	Apartment	Apartment	Apartment
Location	2-10-19 Befu, Minami-ku, Fukuoka-city	7-38-32 Nanakuma, Jonan-ku, Fukuoka-city	1-2-32 Tajima, Jonan-ku, Fukuoka-city
Station	Subway Nanakuma line "Befu" station	Subway Nanakuma Line "Fukudaimae" station	Subway Nanakuma line "Befu" station
Commute to school	【Tenjin】About 20minutes : walk→Subway→walk (By bicycle about 25~30minutes) 【Nanakuma】About 10minutes : walk→bus→walk (By bicycle about 10~15minutes)	【Tenjin】About 45minutes : walk→Subway→walk (By bicycle about 40~45minutes) 【Nanakuma】About 20 minutes : walk→bus→walk (By bicycle about 15~20minutes)	【Tenjin】About 25minutes : walk→Subway→walk (By bicycle about 25~30minutes) 【Nanakuma】About 15minutes : walk→bus→walk (By bicycle about 10~15minutes)
Transportation expense※	【Tenjin】Subway Commuter pass (3 months) : 28,590 yen 【Nanakuma】By bus Commuter pass (3 months) : 20,000 yen	【Tenjin】Subway Commuter pass (3 months) : 33,150 yen 【Nanakuma】By bus Commuter pass (3 months) : 14,080 yen	【Tenjin】Subway Commuter pass (3 months) : 28,590 yen 【Nanakuma】By bus Commuter pass (3 months) : 20,000 yen
■ fee (3 months~)			
Deposit etc.	Deposit : 50,000 yen (refundable) Cleaning fee : 10,800 yen Linen fee : 3,240 yen	Deposit : 35,000~69,000 yen (refundable) Key change fee : 15,000 yen Guarantee Charge : 22,200yen~25,200yen/year Fire insurance : 6,500yen/year Cleaning fee : 33,480yen	Key money : 30,000 yen (not refundable) Key change fee : 5,400 yen Guarantee Charge : 24,200yen/year Fire insurance : 6,500yen/year Agent comission : 21,600yen Cleaning fee : 21,600yen
Rent (Monthly)	50,000 yen/month (Including utilities Cost) Upper limit there	34,000 yen/month Includes Neighborhood association fee	24,200 yen/month Includes Neighborhood association fee
Utilities Cost	—	Actual expence	Fixed amount for water, Actual expence for gas and electronicity
Internet fee	Free of charge for free Wifi	Free of charge for Wifi or LAN	Free of charge limited 12MB
Indication cost for 3 months	214,040 yen	200,480~234,480yen	157,700yen
■ Furnishings/ Common facilities			
Room	19.2㎡	22.08㎡	16.8㎡
Furnishings	Bath,Toilet,Air-conditioner,Bed,Table, Refrigerator,TV,Microwave,rice cooker,Vacuum cleaner,hair dryer,Linen,cookware,tableware	Refrigerator,Microwave,Washing machine, Bed,Lighting equipment, Gas stove, dryer,Dish cloth, detergent,clothesline,toiletries, Linens	Lighting equipment,Air-conditioner,Bath,Toilet, Kitchen
Common facilities	Elevator,Auto-lock door	parking area for bicycles	parking area for bicycles

※You can purchase monthly pass for Nishitesu bus (7,000 yen/month.) *Nanakuma students only: Subway Line (7200 yen/month)

《REMARK》・ If you apply for these accommodations, home insurance for foreign students is required.
・ Room availability and the rent might be changed.

College Preparatory Course : Fukuoka YMCA International College, Japanese Department (Nanakuma)

1-1-10 Nanakuma, Jyounan-ku, Fukuoka-shi 814-0133 JAPAN

TEL: (81)92-831-1771 FAX: (81)92-822-8701

E-Mail : f-j-college@fukuokaymca.org

HP: <http://www.fukuoka-ymca.or.jp/japanese/nanakuma/>

●Office Hours: Mon - Fri 09:00 to 17:30 (Except for holidays)

※Please call to schedule an appointment before visiting.

【Bank Account】

銀行名 Bank Name	福岡銀行 荒江支店 The Bank Of Fukuoka, LTD. Arae Branch
銀行住所 Bank Address	福岡市早良区荒江 2-9-5 2-9-5 Arae, Sawara-ku, Fukuoka-city, Fukuoka, Japan
口座番号 Account No.	普通口座 1508107 Ordinary Deposit 1508107
口座名義 Account Name	学校法人福岡 YMCA 学園 理事長 齊藤皓彦 Fukuoka YMCA International College, Akihiko Saito
Swift Code	FKBKJPJT

General Course : Fukuoka YMCA Japanese Language School (Tenjin)

Tenjin Asahi bldg.2F, 3-4-7 Tenjin, Chuo-ku, Fukuoka-shi 810-0001 JAPAN

TEL: (81) 92-781-7410 FAX: (81) 92-712-4223

E-MAIL : f-nihongo@fukuokaymca.org

HP : <http://www.fukuoka-ymca.or.jp/japanese>

●Office Hours: Mon - Fri 09:00 to 17:30 (Except for holidays)

※Please call to schedule an appointment before visiting.

【Bank Account】

銀行名 Bank Name	西日本シティ銀行 荒江支店 The Nishi-Nippon City Bank, LTD. Arae Branch
銀行住所 Bank Address	福岡市早良区荒江 2-11-3 2-11-3 Arae, Sawara-ku, Fukuoka-city, Fukuoka, Japan
口座番号 Account No.	普通口座 1583788 Ordinary Deposit 1583788
口座名義 Account Name	公益財団法人福岡 YMCA 理事長 齊藤皓彦 Fukuoka YMCA, Akihiko Saito
Swift Code	NISIJPJT